Alaska Application Process

Facility Submits exam date to Credentia for approval

(30+ Days before the exam date)

**per Credentia policy*

→

Send Applications to the Alaska BON

(Reviewed within 1-3 weeks)

**completed applications- reviewed in the order they are received*

→

Send Verification of Training (VOT) form to the Alaska BON

(Day of graduation)

***this starts the exam registration process**

↓

Approval to test (ATT) Letter sent to students from the Alaska BON

(1-7 days after VOT form is received by AK BON)

→

Students register through CNA365 (Credentia)

(After ATT has been received)

→

Alaska BON approves registration in CNA365 after confirming State requirements have been met

(1-3 days after student registers)

**can vary depending on BON staffing and workload.*

↓

Student schedules and pays for exam through CNA365

(At least 10 days prior to exam date)

→

Student receives their nurse aide certificate from the Alaska BON

(1-7 business days after both exams have been passed)

**All Exams facilitated by Credentia.*

**Students must schedule and pay for exam at least 10 days (not including exam day) prior to exam date (zero flexibility)*